

APPLICATION FOR SEARCH AND/OR EXTRACT OF POLICE INCIDENT OR OFFENSE REPORT

— PLEASE PRINT OR TYPE —

INSUFFICIENT, WRONG OR VAGUE INFORMATION MAY RESULT IN A NEGATIVE RESPONSE

PARTY REQUESTING REPORT (NAME OF APPLICANT)

REPORT TO BE MAILED TO (COMPLETE ADDRESS INCLUDING NAME, COMPANY, STREET ADDRESS AND ZIP CODE)

NAME

ADDRESS

CITY, STATE, ZIP CODE

NAME OF PERSON INVOLVED / VICTIM / COMPLAINANT / OFFENDER OR PERSON WHO ACTUALLY REPORTED THIS INCIDENT TO POLICE, ETC.

TYPE OF OFFENSE OR INCIDENT (IF STOLEN / RECOVERED AUTO,
LICENSE TAG NUMBER/STATE MUST BE GIVEN)

POLICE DISTRICT CONTROL NUMBER (MUST BE GIVEN)

EXACT STREET LOCATION WHERE INCIDENT OR OFFENSE OCCURRED (MUST BE IN PHILADELPHIA)

FOR OFFICIAL USE ONLY

CITY OF PHILADELPHIA
DEPARTMENT OF RECORDS

YOUR APPLICATION NUMBER IS:

N^o

APPLICATION DATE

TELEPHONE NUMBER OF APPLICANT

FILE/CLAIM NUMBER (OPTIONAL)

TIME OF OCCURRENCE

A.M. P.M.

DATE OF OCCURRENCE

DATE REPORTED TO POLICE

PLEASE SEND 2 SELF-ADDRESSED STAMPED ENVELOPES.

MAIL ALL COPIES ALONG WITH \$25.00 FEE

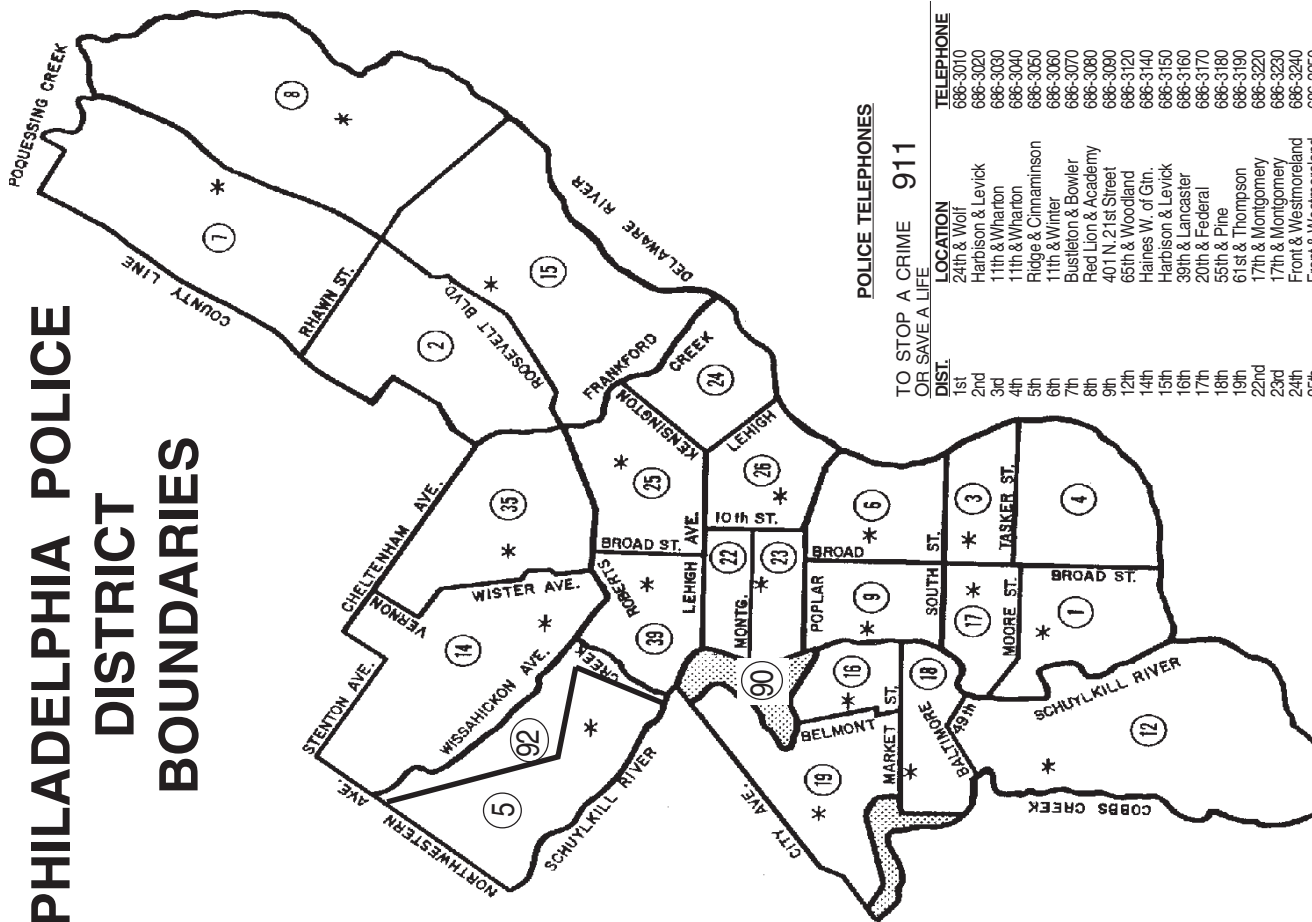
FEE NOT REFUNDABLE

FOR INQUIRIES, CALL POLICE DEPARTMENT AT 686-1292 — PLEASE ALLOW TEN TO TWELVE WEEKS AFTER RECEIPT OF NUMBERED PINK APPLICATION BEFORE MAKING INQUIRIES.

IF YOU HAVE A DISABILITY AND REQUIRE AN ACCOMMODATION IN ORDER TO COMPLETE THIS FORM AND/OR TO PARTICIPATE IN A PROGRAM OR SERVICE, CONTACT 686-2266 FOR THE ADA COORDINATOR.



PHILADELPHIA POLICE DISTRICT BOUNDARIES



POLICE TELEPHONES

TO STOP A CRIME 911 OR SAVE A LIFE		TELEPHONE
DIST.	LOCATION	
1st	24th & Wolf	686-3010
2nd	Harbison & Levick	686-3020
3rd	11th & Wharton	686-3030
4th	11th & Wharton	686-3040
5th	Ridge & Cinnaminson	686-3050
6th	11th & Winter	686-3060
7th	Bustleton & Bowler	686-3070
8th	Red Lion & Academy	686-3080
9th	401 N. 21st Street	686-3090
12th	65th & Woodland	686-3120
14th	Haines W. of Gin.	686-3140
15th	Harbison & Levick	686-3150
16th	39th & Lancaster	686-3160
17th	20th & Federal	686-3170
18th	55th & Pine	686-3180
19th	61st & Thompson	686-3190
22nd	17th & Montgomery	686-3220
23rd	17th & Montgomery	686-3230
24th	Front & Westmoreland	686-3240
25th	Front & Westmoreland	686-3250
26th	E. Girard & Montgomery	686-3260
35th	N. Broad & Champlost	686-3350
39th	22nd & Hunting Park	686-3390
90th	Memorial Hall	686-2241
92nd	Gypsy & Lincoln	686-7292
93rd	Intl. Airport	937-6917-18
Highway	Memorial Hall	686-0069
		686-3103

CITY OF PHILADELPHIA • DEPARTMENT OF RECORDS

FACT SHEET ABOUT REQUESTS FOR POLICE INCIDENT OR OFFENSE REPORTS

Information provided on this application must be accurate and complete. Please provide exact date, location, date reported to police, name of person(s) involved, nature of incident and district control number. District control number(s) can be obtained from the police district where incident occurred for the current year and the past year. Reports more than 5 years old are not attainable. Insufficient or vague information may result in a negative response.

Please retain this Fact Sheet, complete the attached 3-part form, and **mail all 3 parts to the Department of Records** with a \$15 processing fee. After the Department of Records receives the 3-part form, a numbered copy will be returned to you. Please retain the numbered copy for future reference.

Allow 10 to 12 weeks after receiving your numbered application to receive your report by mail. When inquiring about the status of your report, you must provide the application number shown on your copy.

APPLICATIONS BY MAIL
 Department of Records
 Incident Reports
 Room 167, City Hall
 Philadelphia, PA 19107
 (215) 686-2266

INQUIRIES CONCERNING REPORTS
 Philadelphia Police Department
 Reports Control and Review
 Room 214 P.A.B., 8th and Race Street
 Philadelphia, PA 19106
 (215) 686-1292

**TO EXPEDITE SERVICE PLEASE SEND 2 SELF-ADDRESSED, STAMPED ENVELOPES.
 FEE \$25 — NOT REFUNDABLE
 MAKE CHECKS OR MONEY ORDERS PAYABLE TO "CITY OF PHILADELPHIA"**

THANK YOU FOR APPLYING BY MAIL